POLICY: STOP AND DROP

1. Rationale

At St Michael's Primary School we believe that all children should be provided with an environment that is safe.

2. Aim

With parent volunteers, St Michael's school community aims to provide a service that will assist with the free flow of traffic as well as providing a safe set down area for children before school.

3. Implementation

3.1 The process called ‘Stop and Drop’ was introduced in 1997 by the St Michael's Parents and Friends Association.

3.2 ‘Stop and Drop’ commences at 8.15 am.

3.3 Parent/s or others transporting children to school have an option of parking in the Parish car-park and walking the child/ren to the school grounds, or of stopping the car in a designated place where a volunteer parent opens the left hand side car door and ensures that the child/children walk into the school grounds.

3.4 The car driver using ‘Stop and Drop’ does not leave the car.

3.5 The car driver using ‘Stop and Drop’ ensures that all school bags are in the car body rather than the boot.

3.6 The car driver obeys the instructions of the volunteer.

3.7 The driver of a car using ‘Stop and Drop’ has right of way over cars using ‘park and walk’.

3.8 All drivers should observe the ‘golden rule’. Safety and courtesy are paramount in using the Parish carpark. (Do unto others as you would have them do unto you).

3.9 ‘Stop and drop’ ceases at 8.50 am.

3.10 The car driver should not stop and drop in any other point/area of the car park.

3.11 Stop and Drop’ volunteers are provided with a distinctive fluorescent vest to wear. These are kept behind the stairs of the Library building closest to the Parish car park.

3.12 In wet weather ‘stop and drop’ volunteers are provided with a yellow cape that is kept in the office.

3.13 ‘Stop and drop’ volunteers must collect a volunteer badge from the office at the beginning of the year.

3.14 ‘Stop and drop’ volunteers must complete a child protection program each year.

3.15 School age children of volunteers must not remain in the carpark. They should enter the school grounds.

4. Evaluation

The policy will be evaluated on an annual basis.

Reviewed February 2016